



# 8 Mobile Procurement Apps

Can help streamline supplier and interdepartmental communications by providing real-time updates on PR, orders and invoices.



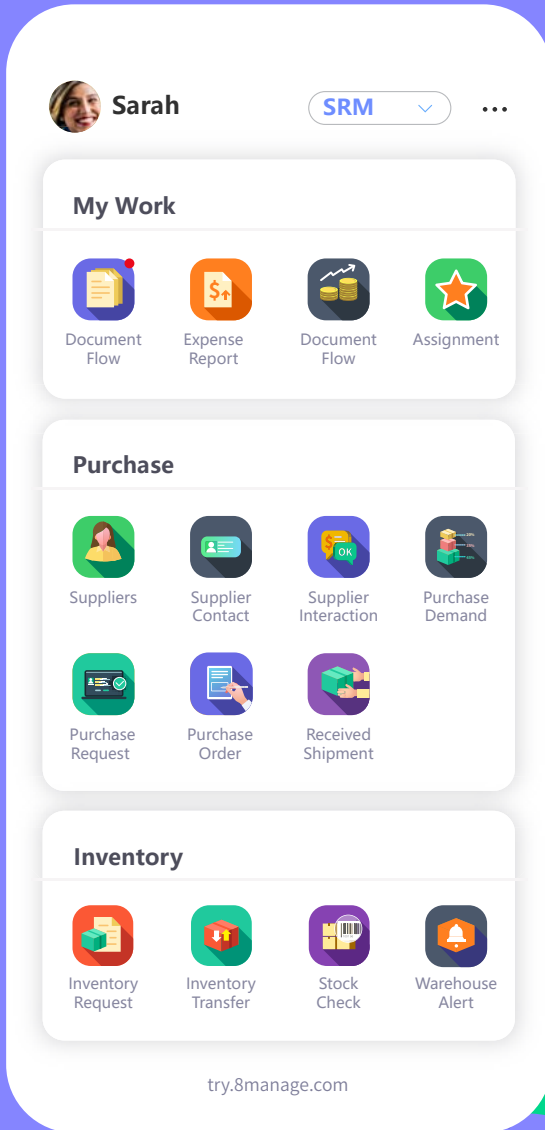
8 Mobile Procurement Apps replace the old method of paper-based procurement, thus improving transparency. Contract administration and negotiation are simplified by mobile devices' easy access to essential data.



8 Mobile Procurement Apps increase supply chain functionality and productivity. They also lead to higher levels of employee efficiency.

The results lead directly to improved overall business efficiency and customer satisfaction.

# 8 Mobile Procurement Apps



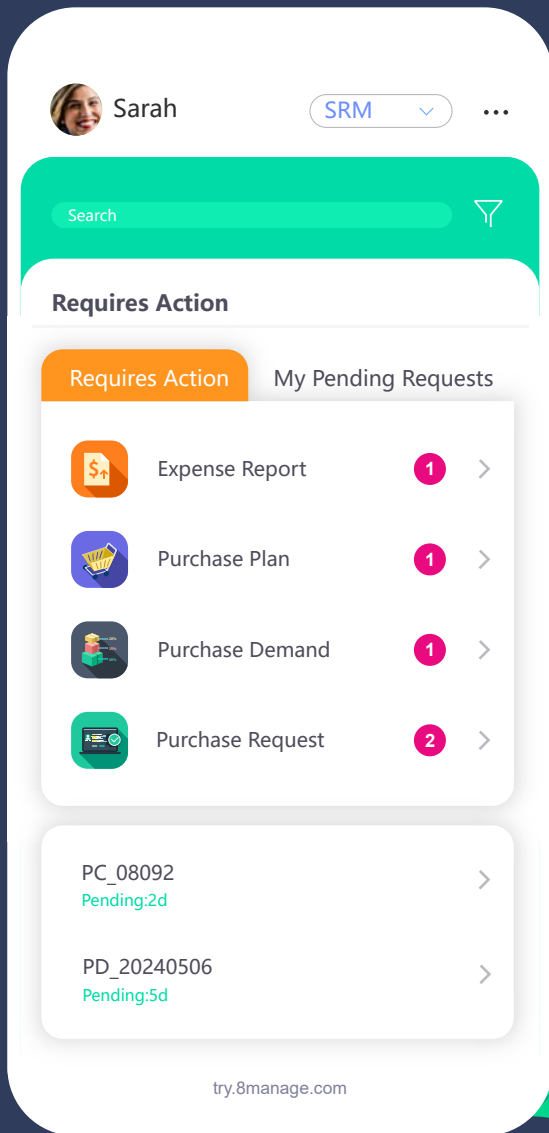
8 Mobile Procurement Apps provide comprehensive and user-friendly purchasing and supplier management features.

Using the mobile apps, users can record basic information of suppliers, submit and approve procurement-related items such as purchase requests and purchase orders at any time and any place, thereby improving the procurement efficiency and reducing the cost of purchasing management.

8 Mobile Procurement Apps support iOS and Android operating systems, and allows you to set viewing and modifying permission for each user to ensure information security. Its data are synchronized to that of 8 from PC in real time, so there is no need to worry about synchronization issues.

You can also change the page display mode, which includes flat mode and module list mode.

# Requires Attention

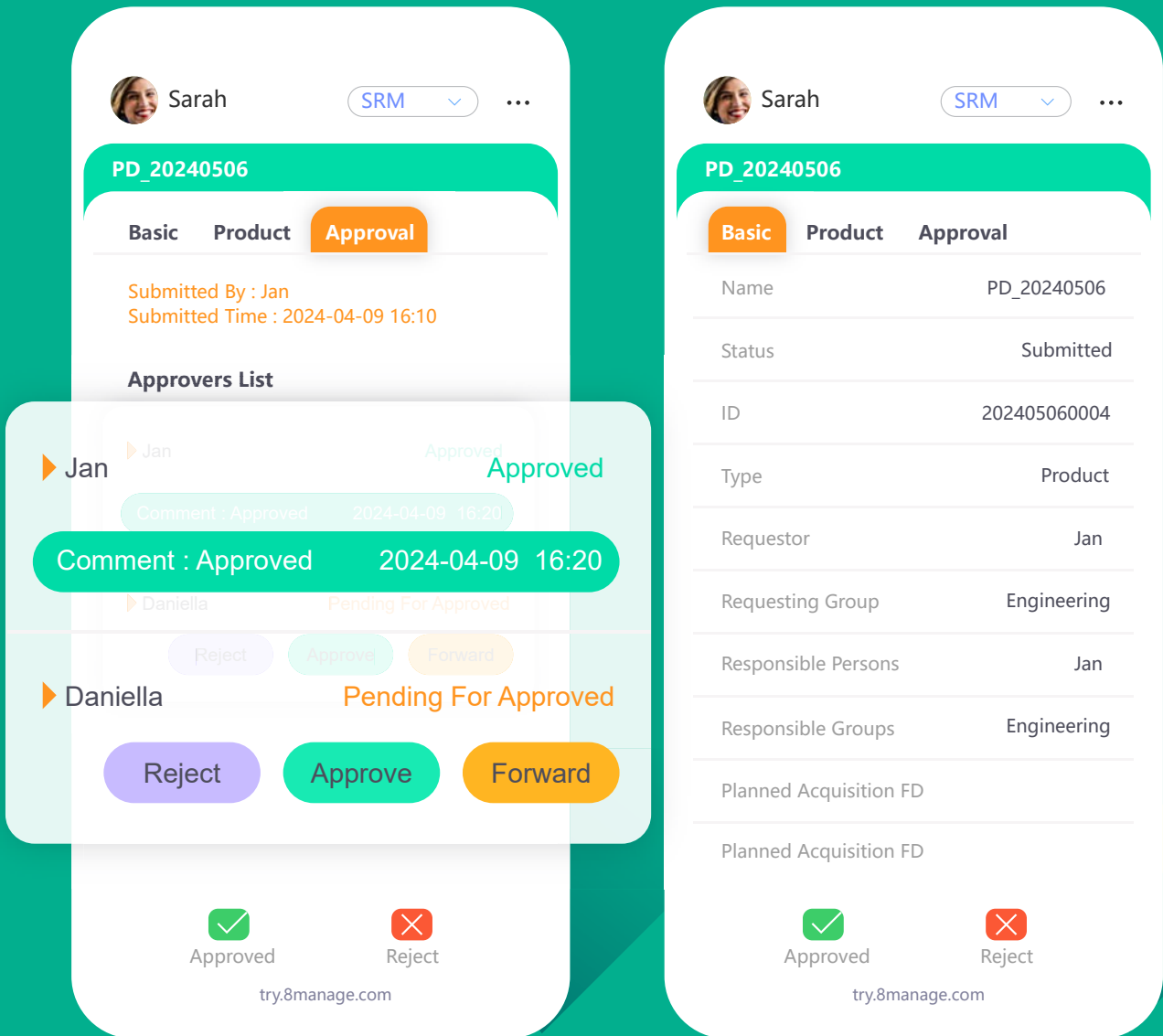


The system will automatically push the latest purchasing messages and to-do lists to the user's workbench.

Message numbers and item names displayed on the Requires Action page help users get a general idea of the new messages.

Click the name, and you can see its detailed content.

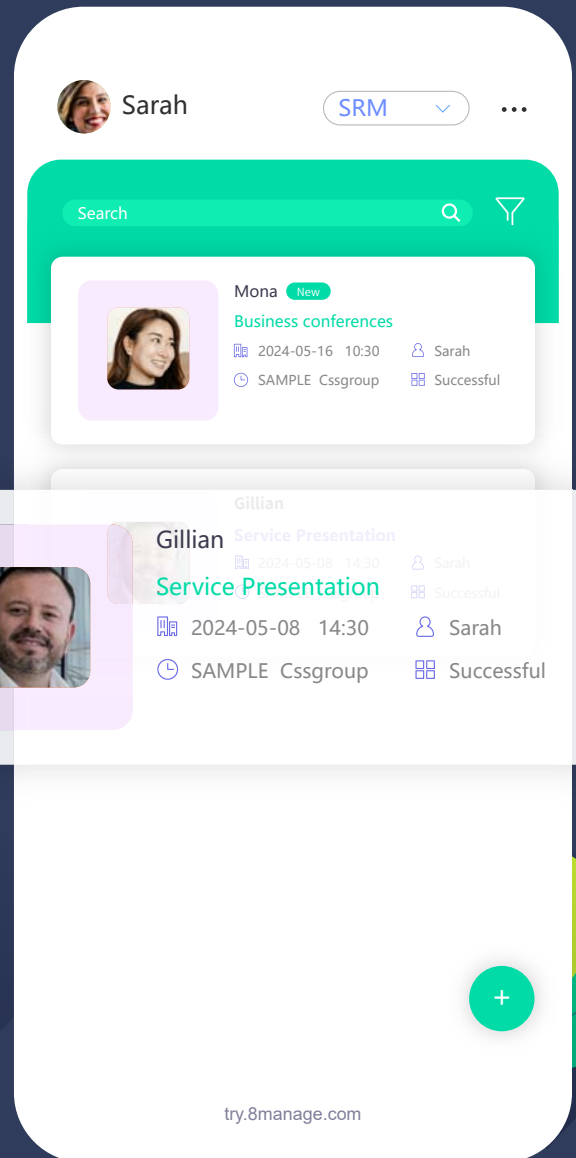
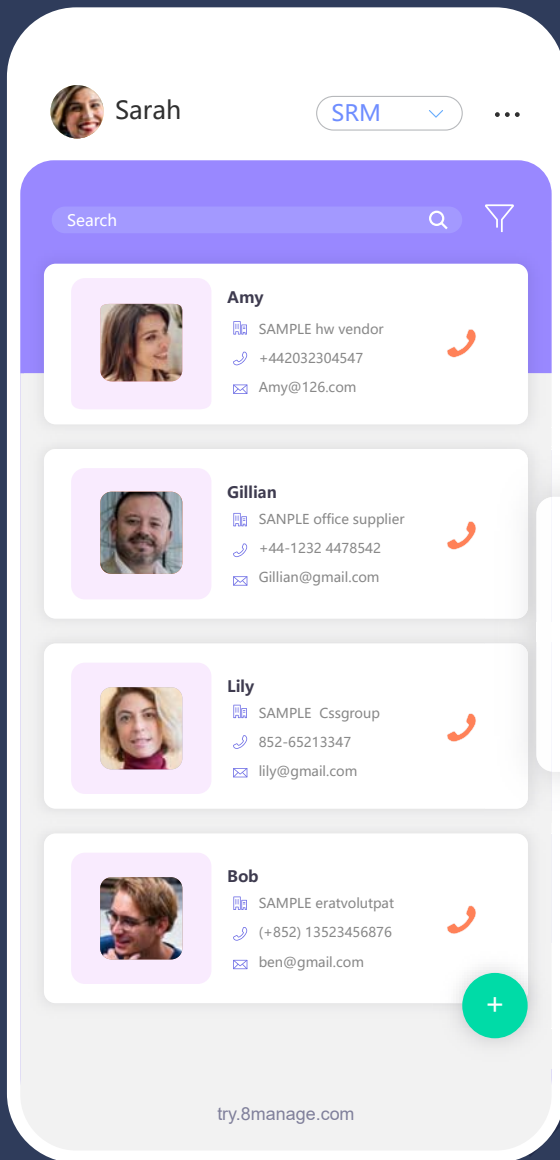
# Purchase Approval



8 Mobile Procurement Apps offer a scientific and rigorous purchasing approval mechanism. Users can set different approval rules and processes for different procurement needs.

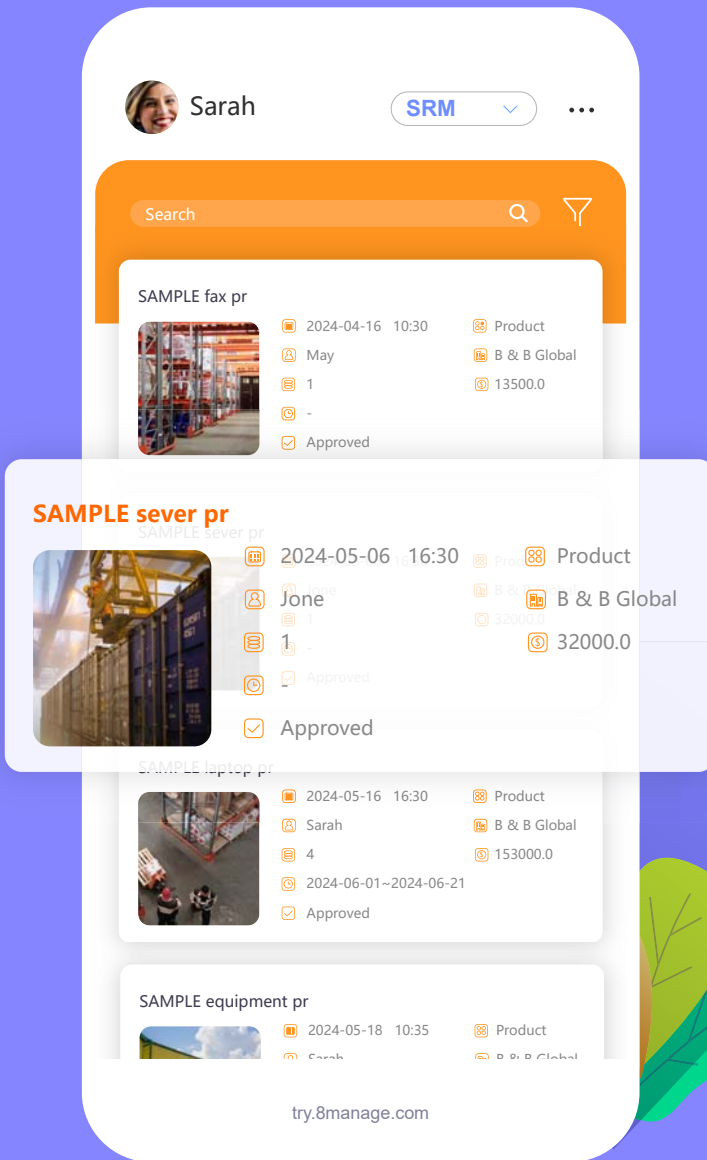
Each approval process can have different approval stages and approvers, and each approval stage can have different approval steps.

# Supplier Management



8 Mobile Procurement Apps allow you to enter and check the essential information of suppliers, their contacts and supplier interactions on the phone without the restriction of time and place. Using their search functions, you can quickly find the supplier, contact or interaction that you want.

# Purchase Request

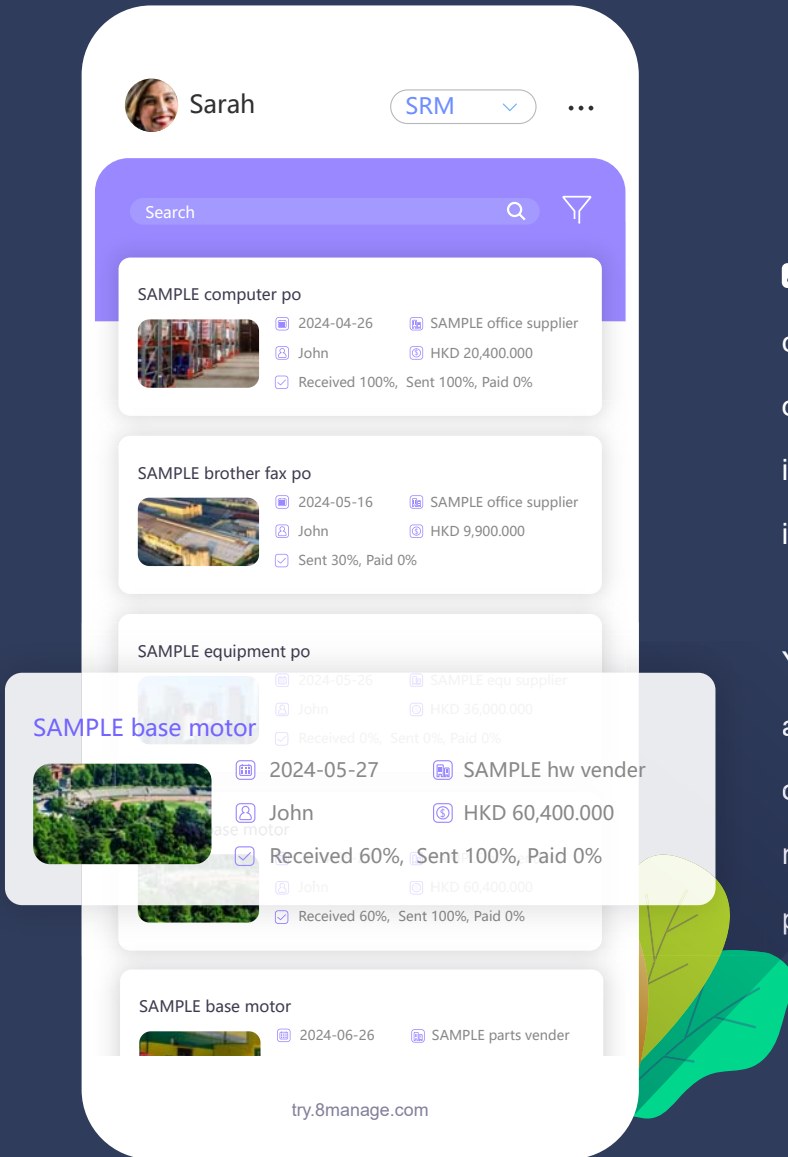


Whether you're at a tradeshow, a job site, meeting a customer, or just away from your laptop, 8 Procurement Apps allow you to request your purchase or make important procurement approval decisions remotely.

8 Mobile Procurement Apps streamline purchase requisitions and capture and upload documents instantly, gain real-time budget insights, and follow approval workflows – all through a user-friendly mobile app.

8 Mobile Procurement Apps ensure on-the-go approval and budget tracking, driving user adoption while keeping business spend on track.

# Purchase Order



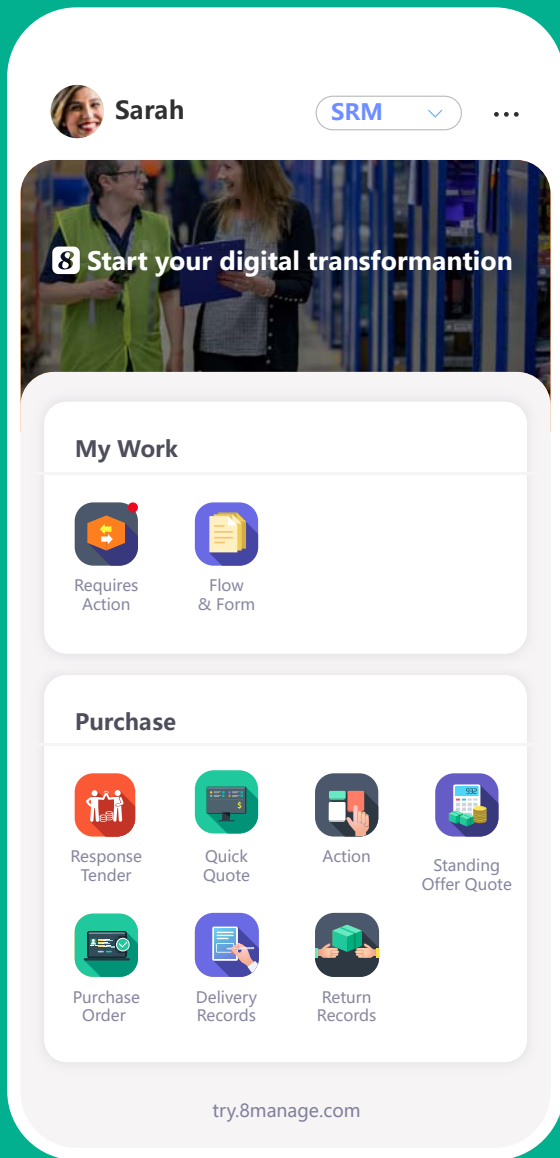
8 Mobile Procurement Apps allow you to create, manage, and search purchase orders to ensure that you get the ordered items on time, at the correct location, and in the required quantity.

You can manually order materials as well as services. From the listing of purchase orders, you can instantaneously see the number of overdue items for each of your purchase orders.

In today's fast-paced business world, modern organizations need agile and efficient purchasing workflows. 8 Mobile Procurement Apps enable your teams to review, update and approve purchase orders anywhere and anytime.



# Supplier Response



8 Mobile Procurement Apps allow suppliers to respond to standing offers, quote requests, auctions, unconfirmed and confirmed purchase orders anytime and anywhere.

8 Mobile Procurement Apps can benefit suppliers by improving supplier relationships, reducing transaction times, and lowering errors. They can also help with decision making and saving on procurement costs.

## Mobile Procurement Apps Feature List

Feature	Description
<b>Requires Action</b>	
Require Action (Approval)	Support users to view and approve their own pending work items including: Group Announcement, Schedule, Form & Flow, Expense Request, Expense Advance, Expense Report, Supplier Opportunity, Supplier Contract, Quick Quote, Purchase Demand, Purchase Request, Purchase Order, Invoice Received, Payment Request.
My Pending Requests	Support users to view and withdraw submitted requests.
<b>Supplier</b>	
View Supplier List	Allow users to view the supplier list.
Advanced Search	Allow users to search supplier via advanced search.
View Supplier Basic Info	Allow users to view supplier basic info.
Add Supplier	Allow users to add a new supplier and fill in supplier details.
<b>Supplier Contact</b>	
View Contact List	Allow users to view the contact list.
Advanced Search	Allow users to search contact via advanced search.
View Contact Basic Info	Allow users to view the contact details.
Add Contact	Allow users to add contact and fill in basic info.
<b>Supplier Interaction</b>	
View Supplier Interaction List	Allow users to view supplier interaction list.
Advanced Search	Allow use to search supplier interaction via advanced search.
View Supplier Interaction Basic Info	Allow users to view supplier interaction basic info.
Add Supplier Interaction	Allow users to add a new supplier interaction and fill in basic info before submitting for approval.
<b>Purchase Demand</b>	
View Purchase Demand List	Allow users to view purchase demand list.
Search Purchase Demand	Allow users to search purchase demand via advance search.
Add Purchase Demand	Allow users to add a new purchase demand, fill in basic info, add product and submit it for approval.
Withdraw Purchase Demand	Allow users to withdraw the purchase demand that is not yet approved.
<b>Purchase Request</b>	
View Purchase Request List	Allow users to view purchase request list.
Search Purchase Request	Allow users to search purchase request via advance search.

Add Purchase Request	Allow users to add a new purchase request, fill in basic info, add product and submit it for approval.
Withdraw Purchase Request	Allow users to withdraw the purchase request that is not yet approved.
<b>Purchase Order</b>	
View Purchase Order List	Allow users to view the existing purchase order list, and view purchase order details, including product, payment method and approval.
Search Purchase Order	Allow users to search purchase order via advanced search.
<b>Purchase Order (Received Shipment)</b>	
View Goods Received List	Allow users to view goods received list.
View Goods Received	Allow users to view received shipment details, including basic, receipt detail, and notes.
Advanced Search	Allow users to search goods received via advanced search.
Add Received Shipment	Allow users to add received shipment and fill in basic info.
<b>Form &amp; Flow</b>	
View Form Type List	Allow users to view form type list.
Add Form	Allow users to add a new form under form type and fill in basic info before submitting for approval.
<b>Business Trip</b>	
View Business Trip List	Allow users to view business trip list.
Add Business Trip	Allow users to add business trip and fill in business trip details and submit it for approval.
<b>Document</b>	
View Library List	Allow users to view library list.
View Library Info	Allow users to view library info including basic page and document view.
Add Library	Allow users to add a new library.
Add Document	Allow users to add a new document and fill in document details.

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